

United States Department of Agriculture



Natural Resources Conservation Service
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70 Years
A Partner in Conservation

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Transmitted via Email

May 23, 2005

MINNESOTA BULLETIN NO. 260-5-43

SUBJECT: INF - 2005 MINNESOTA STATE FAIR

ACTION DUE BY: June 30, 2005

Purpose. To request volunteers to staff the NRCS booth.

Expiration Date. September 30, 2005.

The Natural Resources Conservation Service will showcase the Minnesota NRCS display, along with items from the 70th Anniversary of Soil and Water Conservation in Minnesota. Volunteers are needed to staff our booth located in the Empire Commons Building. The booth must be staffed from 9 a.m. to 9 p.m. daily. Each day will be divided into the following four-hour shifts:

9 a.m. to 1 p.m. 1 p.m. to 5 p.m. 5 p.m. to 9 p.m.

Employees covered under the Fair Labor Standards Act should make sure they select shifts within their normal work hours and account for travel time. Proximity to the Twin Cities will be a factor in selecting volunteers.

Interested employees should first obtain permission from their supervisors. Please e-mail your name, desired shift(s) and shirt size to barbara.nesbitt@mn.usda.gov by **June 30**. (See attachment) More detailed information about the 2005 State Fair will be provided to selected volunteers. For more information, contact Julie MacSwain, Public Affairs Specialist, at (651) 602-7859 or julie.macsawain@mn.usda.gov.

WILLIAM HUNT
State Conservationist

Attachment – State Fair Volunteer Schedule

DIST: AE

2005 Signup Sheet

Please get approval from your supervisor

Wednesday, August 24 - Set Up

Thursday, August 25 Thrift Thursday

9 a.m. to 1 p.m.
1 p.m. to 5 p.m.
5 p.m. to 9 p.m.

Friday, August 26

9 a.m. to 1 p.m.
1 p.m. to 5 p.m.
5 p.m. to 9 p.m.

Saturday, August 27

*Request for Compensatory Time Off
(MN-PER-005) must be submitted*

9 a.m. to 1 p.m.
1 p.m. to 5 p.m.
5 p.m. to 9 p.m.

Sunday, August 28

*Work on Sunday Request must be submitted by
letter to the State Conservationist for consideration.*

9 a.m. to 1 p.m.
1 p.m. to 5 p.m.
5 p.m. to 9 p.m.

Monday, August 29 – Seniors & Kids

Days

9 a.m. to 1 p.m.
1 p.m. to 5 p.m.
5 p.m. to 9 p.m.

Tuesday, August 30 - Kids Days

9 a.m. to 1 p.m.
1 p.m. to 5 p.m.
5 p.m. to 9 p.m.

Wednesday, August 31

9 a.m. to 1 p.m.
1 p.m. to 5 p.m.
5 p.m. to 9 p.m.

Thursday, September 1 Seniors Day

9 a.m. to 1 p.m.
1 p.m. to 5 p.m.
5 p.m. to 9 p.m.

Friday, September 2

9 a.m. to 1 p.m.
1 p.m. to 5 p.m.
5 p.m. to 9 p.m.

Saturday, September 3

*Request for Compensatory Time Off
(MN-PER-005) must be submitted*

9 a.m. to 1 p.m.
1 p.m. to 5 p.m.
5 p.m. to 9 p.m.

Sunday, September 4

*Work on Sunday Request must be submitted by
letter to the State Conservationist for consideration.*

9 a.m. to 1 p.m.
1 p.m. to 5 p.m.
5 p.m. to 9 p.m.

Monday, September 5 (Labor Day) Last Chance Day

*Work on Holiday Request must be submitted by
letter to the State Conservationist for consideration.*

9 a.m. to 1 p.m.
1 p.m. to 5 p.m.
5 p.m. to 9 p.m.

Tuesday, September 6- Take Down